



blue danube airport linz

CIVIL AERODROME CONDITIONS OF USE

Part II

TARIFF- and CHARGES REGULATION

In force as per January 1st, 2012

as approved on 22nd December 2011 by
the Federal Ministry of Transport, Innovation and Technology
Department of Civil Aviation,
as per degree GZ. BMVIT-43.434/0002-IV/L3/2011
in pursuance of Art. 74, Subsec.3, 4 and Art. 68, Subsec. 2
of the LFG, BGBl. 253/1957

TRANSLATION ONLY

THE GERMAN TEXT SHALL PREVAIL

Civil Aerodrome Operator

FLUGHAFEN LINZ GesmbH

(blue danube airport linz)

Flughafenstraße 1

A-4063 Hörsching

AUSTRIA

Telefon: ++43 7221 600-0, Telefax: ++43 7221 600-100
e-mail: a.gierlinger@linz-airport.com, home: www.linz-airport.com
Sita: LNZAPXH, LNZZZXH

Offenlegung nach § 14 HGB: Gesellschaft m.b.H., Linz, Handelsgericht Linz, FN 75776k

ABBREVIATIONS

B-VG	Bundes-Verfassungsgesetz	PRM	Disabled People and Persons with Reduced Mobility
LFG	Luftfahrtgesetz 1957, (Austrian Aviation Act 1957)	VAT	Mehrwertsteuer (Value Added Tax)
ZFBO	Zivillflugplatz-Betriebs- ordnung 1962, (Ordinance on Civil Aerodrome Operations 1962)	ZARV	Zivilluftfahrzeug-Ambulanz- und Rettungsflugverordnung (Civil Aircraft Ambulance and Rescue Flight Decree)
BGBI.	Bundesgesetzblatt (Federal Law Gazette)	AWG	Waste Management Act Abfallwirtschaftsgesetz, BGBI. 325/1990
A/C	aircraft	MTOW	Maximum Take-Off Weight
ZI-Schein	Zivilluftfahrerschein (Civil Aviation Personnel Licence)	LF	Landing Fee
ZLPV	Zivilluftfahrt-Personalverordnung (Civil Aviation Personnel Licensing Ordinance) BGBI. 219/1958, idgF.	PSF	Passenger Service Fee
FBG	Flughafen-Bodenabfertigungsgesetz (Airport Ground Handling Act) BGBI. 97/98, idgF.	SF	Security Fee
LSG	Luftsicherheitsgesetz 2011 (Aviation Security Act 2011)	PF	Parking Fee
kg	kilogram	ISF	Infrastructure Fee
t	metric ton (=1.000 kg)	HC	Hangar Charge
EUR	EURO	UC	Using Charge
v.H.	von Hundert (from hundred)	RHC	Ramp Handling Charge
idgF.	in der geltenden Fassung (as amended)	THC	Traffic Handling Charge
		SSC	Single Service Charge
		*)	officially approved fee

SCHEDULE COORDINATION SERVICE FEE (SCF)

Accordinging Para. 142 LFG version BGBI. 98/2005 from August 11th, 2005 Federal Ministry of Transport, Innovation and Technology approved "Schedule Coordination Service Fee", which has to be paid for slot coordination by every Air Transport Company resp. Aircraft Owner.

The collection of SCF is on behalf of SCA Schedule Coordination Austria GmbH by Linz Airport Authority, who has to transfer the fee to SCA.

The payment of SCF to Linz Airport Authority is subject to the payment conditions for the payment of fees/charges Section II, GENERAL PROVISIONS, Para. 3., payment of fees/charges, of this respective Tariff and Charges Regulation.

For any request concerning SCF please contact:

SCA Schedule Coordination Austria GmbH

Office Park I, Top B 08/04
A-1300 Wien Flughafen
Telephon: ++43 1 7007 23600
Telefax: ++43 1 7007 23615
e-mail: info@slots-austria.com

The SCF is no part of the Tariff and Charges Regulation of Linz Airport Authority.

APPROACH FEE

For any request concerning Approach Tax please contact:

Austro Control Österreichische Gesellschaft für Zivilluftfahrt mbH

A-1030 Wien, Schnirchgasse 11
Telephon: ++43 5 1703 9417, Telefax: ++43 5 1703 9416

The Approach Tax is no part of the Tariff and Charges Regulation of Linz Airport Authority and will be invoiced by Austro Control GesmbH. Only in case of cash payment of the airport fees and charges Approach Tax will be collected by Linz Airport Authority also.

NOTICE to "AIR TRANSPORT LEVY"

In accordance with the "Federal Act introducing an Air Transport Levy" (FlugAbgG), introduced by the Austrian Budget Law 2011 (Budgetbegleitgesetz 2011), every holder of an aircraft is obliged to pay a departure tax for passengers departing from Austria, unless exempted from said tax. The tax must be paid to the Austrian Tax Office (Finanzamt für Gebühren, Verkehrssteuern und Glücksspiel).

Further information please find on the Web-side of Austrian Federal Ministry of Finance :
http://www.bmf.gv.at/Steuern/Fachinformation/WeitereSteuern/Flugabgabegesetz/InformationzurFlugabgabe/_start.htm

Every owner of an aircraft has to provide data concerning this levy to the airport operator; for provision of this data Linz Airport has created a web-portal as follows:
<https://flugabgabe.reg-airports.at/LNZ> .
For log-in data please contact Mrs. Tanja MOOSBRUGGER,
e-mail: t.moosbrugger@linz-airport.com ,
phone: ++43 7221 600 1414

CONTENTS

	page
I. TARIFFS AND CHARGES	4
II. GENERAL PROVISIONS	6
III. COMMENTS TO TARIFFS AND CHARGES	7
IV. EXEMPTIONS AND REDUCTIONS	9
V. INCENTIVES	11
VI. PRM-Fee	11

ANNEX TO THE TARIFF- AND CHARGES REGULATION:

- List of Services
- Central Infrastructure Facilities

I. TARIFFS AND CHARGES**1. Landing Fee *)**

a) up to 4.000 kg MTOW per landing:

		EUR
	to 1.000 kg	8,74
from 1.001 kg	to 1.500 kg	15,46
from 1.501 kg	to 2.000 kg	25,88
from 2.001 kg	to 2.500 kg	43,12
from 2.501 kg	to 3.000 kg	51,53
from 3.001 kg	to 3.500 kg	60,13
from 3.501 kg	to 4.000 kg	68,77

b) from 4.001 kg MTOW per ton

		EUR
from 5 t	to 200 t	17,31
from 201 t	to 270 t	15,58
from 271 t	to 320 t	14,61
above 321 t		13,35

The fee per landing shall be per ton MTOW or part thereof (e.g. 4.001 kg = 5 tons) however not less than the highest rate in the next lower weight category.

c) regional air traffic 85% of a) or b)

d) For Low Approaches (LAPP's) fees according a) or b) are effective (see also Para III. 1.).

2. Infrastructure Fee *)

The fee shall be:

a) air-side

Tariff Group	Maximum take off weight (t)	EUR
1	to 6	23,96
2	from 7 to 10	39,54
3	from 11 to 18	60,50
4	from 19 to 28	74,27
5	from 29 to 45	115,36
6	from 46 to 58	169,03
7	from 59 to 79	210,97
8	from 80 to 100	247,26
9	from 101 to 130	295,18
10	from 131 to 155	343,21
11	from 156 to 200	440,37
12	from 201 to 270	563,44
13	above 270	818,46

b) land-side per departing passenger EUR 1,71

c) regional traffic 85% from a)

d) The fee for **cargo a/c** with a flight number in international scheduled and charter traffic shall be **75 %** of the respective Infrastructure Fee.
This fee is applicable only if the arrival and departure time are in accordance with time agreed by Linz Airport in advance and if the MTOW of the respective cargo aircraft is higher than 40 tons.

e) For a/c up to 22 t MTOW, which use the GAC the Infrastructure Fee shall be a global amount of EUR 32,20

f) General Aviation aircrafts with a MTOW up to 22 t are exempted of the infrastructure fee, if they only use the Ground Handling Service „Follow me“ at landing and take-off.

3. Passenger Service Fee *)a) for passengers using the **terminal building**:

charge per departing passenger EUR 15,10
in connection with PRM-Fee EUR 15,60

b) for passengers using the **general aviation-center (GAC)**

charge per departing passenger EUR 9,84
in connection with PRM-Fee EUR 10,34

c) regional air traffic 85% of a) (not valid for PRM-Fee)

d) for transfer passenger EUR 6,79
in connection with PRM-Fee EUR 7,29

The charging of the passenger service fee increased by the Security-Excess Fee will start from 1st July 2010.

4. Security Fee *)

per departing passenger EUR 12,65

5. Parking Fee *)

after expiration to the free parking period (= 4 hours) the charge per 24-hour-period or part thereof (calculated per actual block-to-block time) shall be:

a) for aircraft up to 4.000 kg MTOW
20% of the respective landing fee applicable.b) for aircraft over 4.000 kg MTOW
10% of the respective landing fee applicable.**6. Hangar Charge**

a) The charge for an a/c with a MTOW is as follows:

	summer- period 1.4.-30.9.	winter- period 1.10.-31.3.
up to 4.000 kg ... per 500 kg or part thereof and per 24-hour-period or part thereof;	EUR 11,60	EUR 17,50
from 4.001 kg to 10 t above 10 t .	EUR 23,20 EUR 24,90	EUR 35,10 EUR 37,20

per ton or part thereof and per 24-hour-period or part thereof.

Winter-Charge valid for heated hangars only.

b) A separate agreement may be concluded with the civil aerodrome operator for permanent garaging of a/c in a hangar at Linz Airport.

c) Single moving in or out of the hangar of an a/c for the purpose of hangarage

		EUR
	up to 2.500 kg	11,40
from 2.600 kg	to 6.000 kg	21,70
	from 7 t	64,70

*) **officially approved fee**

7. Using Charge (UC) according §10(3)FBG for Self Handling Airlines and Suppliers

The charge shall be:

a)

Tariff-group	maximum take off weight (t)	air-side charge EUR	land-side charge EUR
1	to 6	13,80	9,10
2	from 7 to 10	22,90	15,10
3	from 11 to 18	36,90	23,70
4	from 19 to 28	46,10	29,70
5	from 29 to 45	73,60	47,50
6	from 46 to 58	109,90	70,00
7	from 59 to 79	138,20	88,50
8	from 80 to 100	162,40	103,50
9	from 101 to 130	194,70	124,50
10	from 131 to 155	230,40	145,60
11	from 156 to 200	292,60	187,00
12	from 201 to 270	389,50	247,30
13	above 270	547,10	346,50

b) regional air traffic 85% of a)

c) the charge for **cargo a/c** with a flight number in international scheduled and charter traffic shall be:
75 % of the respective ramp handling charge and
60 % of the respective traffic handling charge.
 This charge is applicable only if the arrival and departure time are in accordance with time agreed by Linz Airport in advance and if the MTOW of the respective cargo aircraft is higher than 40 tons

8. Charges for Ground Handling Services (GHS)

The Charge shall be:

a)

Tariff-group	Maximum Take Off Weight (tons)	Ramp Handling EUR	Traffic Handling EUR
1	to 6	146,70	100,60
2	from 7 to 10	244,20	167,80
3	from 11 to 18	395,50	264,10
4	from 19 to 28	494,40	330,20
5	from 29 to 45	791,20	528,20
6	from 46 to 58	1.177,40	778,60
7	from 59 to 79	1.479,30	983,70
8	from 80 to 100	1.741,10	1.152,70
9	from 101 to 130	2.088,20	1.382,10
10	from 131 to 155	2.434,20	1.621,70
11	from 156 to 200	3.135,90	2.080,70
12	from 201 to 270	4.175,20	2.751,90
13	above to 270	5.862,40	3.854,90

b) regional air traffic 85% of a)

c) the charge for **cargo a/c** with a flight number in international scheduled and charter traffic shall be:
75 % of the respective ramp handling charge and
60 % of the respective traffic handling charge.
 This charge is applicable only if the arrival and departure time are in accordance with time agreed by Linz Airport in advance and if the MTOW of the respective cargo aircraft is higher than 40 tons.

9. Charges for Single Services

Kind of services	Unit	EUR
Apron Bus	drive	48,40
Apron Bus (small)	drive	27,80
Catering Car	drive	37,20
Catering Lifting Car	drive	69,60
Towing Tractor (big)	1/4 h	50,90
Towing Tractor (small)	1/4 h	19,10
Water Car	1/4 h	33,30
Toilett Car	1/4 h	46,00
Refuse Car	1/4 h	17,40
Battery Car	1/4 h	19,70
Starting Unit	1/4 h	48,90
Ground Power Unit (90 KVA)	1/4 h	36,40
Diesel Fork Lift	1/4 h	37,90
Hydraulik Container/Pallet Loader	1/4 h	107,80
Belly Lifter	1/4 h	30,50
Conveyour Belt	1/4 h	38,00
Cleaning Car	1/4 h	22,00
Passenger Steps (wide body a/c)	1/4 h	72,60
Passenger Steps	1/4 h	23,10
VIP-Services (GAC)	operation	200,00
Transfer of Catering:		
- a/c up to 200 seats	a/c	46,70
- a/c above 200 seats	a/c	116,50

Kind of services	Unit	EUR
Baggage Cart	1/4 h	4,30
Storage Palette	1/4 h	3,80
Palette Transporter (wide body a/c)	1/4 h	40,30
Palette Transporter	1/4 h	19,10
Palette Container Dollies	1/4 h	10,30
Service Step	1/4 h	2,80
Securing and de-securing of a/c (incl. Material)	operation	24,60
Fire fighting car	1/4 h	35,70
Lifting Car	1/4 h	27,60
Ballast Sack	piece	4,80
Nitrogen filling	piece	4,80
Disinfectant	litre	8,30
De-icing Fluid Type 1	litre	6,55
De-icing Fluid Type 2	litre	4,40
Hot Water	litre	0,43
De-icing Unit	1/4 h	38,30
Cabin Heating Unit	1/4 h	22,80
Equipment Operator	1/4 h	11,90
Assistent Worker	1/4 h	9,90
Refuse-sorting:		
- a/c up to 50 seats	a/c	23,60
- a/c from 51 to 100 seats	a/c	47,20
- a/c from 101 to 150 seats	a/c	71,00
- a/c above 150 seats	a/c	94,70

II. GENERAL PROVISIONS

1. Binding Force of Tariff Regulations

In pursuance of Art. 15 of the Zivillflugplatzbetriebsordnung - ZFBO, BGBl No 1962/72 - any user of the facilities and installations of the Airport shall be subject to the present Tariff- and Charge Regulations as Part II of the Civil Aerodrome Conditions of Use.

With the exception of the charges for Single Services (Section I., Para.8.) the tariffs and charges quoted hereunder shall be flat rates. These flat rates shall be indivisible and shall have to be paid in full even if only parts of the services are utilized. The flat rates shall fall due with the performance of the service.

2. Definition of Terms

"Maximum take-off weight" (MTOW) = Maximum structural take off weight of the A/C according to the certificate of airworthiness.

The terms **"passenger"**, **"luggage"**, **"cargo"** and **"mail"** used in the present Tariff- and Charge Regulations shall include all those persons and goods that are to be transported in the a/c of the A/C-Holder and Air Carrier, respectively.

The term **"A/C whose Holder is the Republic of Austria"** shall mean all those a/c of the Austrian Federal Authorities and Agencies that are registered as such in the Register of a/c.

The expression **"Duties of Aviation Authorities"** shall in particular denote

- flights in exercise of the surveillance right pursuant to the LFG.,
- flights pursuant to Article 119(e)LFG.,
- flights for the purpose of testing radio equipment
- flights for the purpose of determining approach and landing procedures,
- flights of the Federal Aircraft Accident commission (Flugunfallkommission), and
- flights of the Search and Rescue Services.

Sorties under Article 145 LFG shall be treated in the same way.

"Flight number" shall be the destination for a flight which is composed of the (three) two-letter-code(ICA0) and/or which additionally is followed by a figure or letter combination.

A **"Technical landing"** shall be a landing where no physical change of load occurs neither after the landing nor before the subsequent take off.

A **"Change of load"** is an increase or decrease or rearrangement of load (passengers, luggage, cargo, mail etc.). Ballast is not load by technical landing.

An **"Emergency Case"** shall be a landing in case of a relevant event (e.g. illness or death of a passenger, technical defect at the a/c etc.) or threat of violence.

A **"Route experience Landing"** shall be a landing for the purpose of technically testing the a/c or familiarizing the crew.

"Air transportation companies" shall be air traffic companies for the commercial transportation of persons and goods by aircraft (para 101 lit.a LFG).

"Passenger" shall be all persons transported by an a/c with the exception of crew members.

"Transit flights" shall be scheduled flights which do not change the flight number during their ground stop.

"Transit-Passengers" shall be passengers whose flight does not change the flight number during its ground stop.

"Transfer-Passengers" shall be passenger whose flight changes the flight number during its ground stop and which

usually use the terminal building when they change the aircraft physically.

"Training flights" shall be flights for training purposes under ZLPV BGBl. 219/15 October 1958 and ZP-decree, respectively, under the supervision of a flight instructor.

"Work flights" shall be flights in the course of which a working process is carried out which does not consist in a transportation or the performance of the flight itself. Among them shall be in particular: aero-two flights, spreading and spraying flights and other crop dusting flights, flights for the dropping of parachutists, photo flights, aerial surveying flights as well as workshop and hangar flights (see also under "Test- and Trial flights).

"Test flights" shall be flights for the testing of a/c before certification or after the carrying out of maintenance works.

"Trial flights" shall be flights for the stating of the airworthiness of the a/c or the operation fitness of pieces of equipment.

"Ambulance flights" shall be flights for the transportation of seriously ill or seriously injured persons who have already received medical treatment or of emergency patients from one hospital to another and flights according Article 2d) ZARV.

"Rescue flights" shall be flights according Article 2 a) to c) ZARV.

The **"weight class A"**-according to the aircraft register of the Federal Republic of Austria-shall comprise one-engine aeroplanes and rotocraft up to 2.000 kg MTOW irrespective of their number of seats.

"Cargo aircraft" means any aircraft, other than a passenger aircraft, which is carrying goods or property.

"Passenger aircraft" means an aircraft that carries any person other than a crew member, an operator's employee in an official capacity, an authorized representative of an appropriate national authority or a person accompanying a consignment.

"Wide-body aircraft" means term used for high capacity aircraft with double aisles in the passenger cabin and seating configuration exceeding 6-abreast.

"Limited traffic rights" means that a throughgoing scheduled flight may either have no offload or no onload at LNZ for reasons of traffic rights (complete routing).

"Load" means passengers, luggage, cargo and mail.

"Regional traffic" means scheduled flights from and to LNZ with a/c which have max. 80 seats and max. 45 to MTOW, so far as the distance from LNZ is not more than 1000 km (in Jet-traffic) or 2 hours flying time (in Turboprop-traffic).

"Code-Share" (Code-Sharing-Flights) means different commercial or operational agreements between two or more air traffic companies, where one of them is the flight operating company.

3. Payment of fees/charges

In principle it shall be the a/c operator in scheduled and non-scheduled traffic according to the flight number, or the a/c holder under Article 13 LFG, that shall be liable for the payment of the fees/charges due.

If the A/C operator is not known the a/c owner shall be regarded as a/c operator until he has proven who is or was the a/c operator.

The fees/charges shall be charged in EURO.

All fees/charges are net exclusive of sales tax (V.A.T.).

The fees/charges shall be due immediately and payable in cash.

Any other due date shall require the written agreement of the Civil Aerodrome Operator.
All expenses incurred in connection with payment shall be charged to the debtor.

In case the due date agreed upon in writing is however not complied with, penalty interest shall be payable by the debtor in the amount of 8% above the Basic Bank Rate according "1.Euro-Justiz-Begleitgesetz" from the time the amount is due in addition to all dunning, lawyer's and collection expenses.

Balancing of the debtor's claims against Linz Airport Authority claims shall be excluded unless:

- a) Linz Airport Authority becomes insolvent and a counter-claim would become part of the bankruptcy assets.
- b) there exists a legally binding judgement on the counter-claim
- c) Linz Airport Authority has recognized the counter-claim.

The Civil Aerodrome Operator shall reserve the right to demand possible securities such as e.g. guarantee, cash securities, assumption of liability or advance payment before performance.

The Civil Aerodrome Operator shall be entitled to determine the debtor according to para 1 and/or to correct errors of calculation, if any, retroactively.

4. Extension of operating time

For the provision of necessary equipment and personnel to be rendered on special request out of the official operating time as approved for the Civil Aerodrome Operator according to Article 3(1) of the ZFBO, a flat charge of EUR 116,20 irrespective of any other charge has to be paid for each 15-minute period or part thereof.

Official operating hours (local) are:

Monday to Friday	05.30h till 23.00h
Saturday and Sunday	06.00h till 23.00h

Additionally approved operating hours for Cargo Aircrafts: on inquiry

For flights out of official operating time approved for the Civil Aerodrome Operator according Article 3(1) of the ZFBO, for which Traffic Handling is claimed, there is to pay besides the above mentioned lumpsum an extra fee of 100 percent of Infrastructure fee according Section I, Number 5.a)(air-side) and an extra charge of 50 percent of Business Charge for Self Handling Airlines and Suppliers and of Traffic Handling Charge according to Section I.,Number 6. and 7. of this Tariff- and Charges Regulations.

Irrespective of the above mentioned tariff for extension of operating times for flight movements out of the official operating time the compensation of the cost for enlarged service times of the flight security office - prescribed of the Federal Office of Civil Aviation - has to be charged from Civil Aerodrome Operator against airport users, anyway cost of flight security office have to be paid on causality.

These costs will be invoiced partially to the airport users, if several flights will be operated within the extended operating hours.

Above mentioned lump sums and charges will be also invoiced, if an ordered extension of operating hours will be cancelled and this cancelation is not previously reported at least one hour before end of operating hours to Linz Airport.

5. Place of performance, Jurisdiction

Place of performance shall be LINZ AIRPORT. Jurisdiction shall be the competent court in Linz.

In case of mutual legal relationships resulting from these Tariff Regulations, exclusively the law in force in the Federal Republic of Austria shall apply.

Conditions differing from those mentioned below shall be subject to the written approval of the Civil Aerodrome Operator.

6. Miscellaneous

For Exemptions and reductions see also Section IV.

The Annex I, List of Services for Ground Handling shall be an integral part of these Tariff- and Charges Regulations.

The above provisions shall apply to all Sections of the present Tariff Regulations.

III. COMMENTS TO TARIFFS AND CHARGES

1. Landing fee *)

A fee shall be payable by a User in compensation of the use of the landing facilities and installations (including lighting facilities), of the parking areas during the time for which no Parking Charge is to be paid, of the marshalling in and out of the a/c, for the positioning and removal of wheel-chocks in case of a/c with MTOW of over 4.000 kg as well as of the utilization of the Terminal and Cargo Buildings and appertaining rooms, facilities and installations or by his departing passengers.

The basic right of the Civil Aerodrome Operator to this fee shall accrue at the moment the a/c touches the ground of that Civil Aerodrome.

Flights within operating hours shall be subject to charges, even if no landing is carried out at Linz Airport and these flights (LAPP's / Low Approaches) are registered by Air Traffic Control (Austro Control) in the "Abflug- und Landeliste" - List of take offs and landings of Linz Airport.

For the purpose of determining the bases of assessment the A/C-Operator, the A/C-Holder, the Air Traffic Company or the A/C-owner shall provide the Civil Aerodrome Operator with suitable information.

The **basis of assessment** for the Landing Fee shall be the Maximum-Take- Off-Weight (MTOW).

The fee per landing shall be per ton MTOW or part thereof (e.g. 4.001 kg = 5 tons) however not less than the highest rate in the next lower weight category.

2. Infrastructure Fee *)

The carrier/aircraft operators are liable for the payment of a fee for the use of the „Central Infrastructure Facilities“ according to § 1 no. 7 and Art. 5 Subsec. 4 FBG.

The **basis of assessment** for the **air-side** fee shall be the MTOW per ton. The classification of an aircraft into a tariff group shall be made on the basis of the MTOW.

The **basis of assessment** for the **land-side** fee shall be the number of departing passengers.

For General Aviation aircrafts weighing under 22 to MTOW using the General Aviation Center the infrastructure fee according Section I., Para. 5. e) will be charged only, if a Ground Handling Service according Section I., Para. 7. will be enlisted.

3. Passenger Service Charge *)

For the use of the passenger terminal buildings including all their facilities and installations by departing passengers and for the implementation of the EU-Aviation Security Decree Nbr. 300/2008 a charge shall be payable.

The provision of Passenger Handling Counters is not included in this charge, this is a subject of separate agreement.
The basic claim of the civil aerodrome operator to this charge shall arise with the acceptance for transportation.

For determining the basis of assessment the flight operator or the a/c holder or the air carrier or the A/C owner shall have to provide the civil aerodrome operator with adequate data.

The **basis of assessment** for the Passenger Service Charge shall be the number of departing passengers.

Not included in the basis of assessment shall be:

- A) Children under two years.
- B) Transit passengers who are using the passenger installations and equipment in the course of a technical a/c failure connected with a change of a/c.
- B)-1. Until further notice the airport operator renounces the passenger service charge for disembarking transit passengers.
- C) Passengers carried by an aircraft of the weight class A.
- D) Personnel of air transportation companies on duty travel holding a free ticket as well as persons having government request status with a 100 % exemption from the air fare.
- E) Persons whose presence aboard an a/c is absolutely necessary during Training-, Work-, Test- and Trial flights.
- F) Parachutists when departing for bailing out.
- G) Persons whose presence aboard an a/c is absolutely necessary during Flight rescue and Flight ambulance operations in performing their medical tasks (e.g. doctors, medical personnel).
- H) Persons whose presence aboard an a/c is absolutely necessary during sorties.

4. Security Fee *)

According to the "Federal Law, which issues rules for security measures in the area of Civil Aviation (Luftfahrtsicherheitsgesetz 2011 - LSG 2011)" each air transport company has to pay a Security Fee for each passenger departing from Linz Airport.

The **basis of assessment** for the Security Fee shall be the number of departing passengers according Para III., 3. Passenger Service Charge.

5. Parking Fee *)

A fee shall be payable for the use by an a/c of the parking area of the Civil Aerodrome Operator.

The claim of the Civil Aerodrome Operator to that fee accrue at the moment the a/c has been parked or is being moved to the parking position

The parking fee shall be payable for every 24-hours-periode or part thereof calculated as per beginning of actual block-to-block time.

For a/c permanently parked at the Airport a special agreement can be signed for a guaranteed parking position with securing possibilities for the parked a/c depending on the positions available.

6. Hangar Charge

According to Article 12 of the ZFBO a charge shall be payable in compensation of garaging an a/c in a hangar.

An a/c may be moved in and/or out of the hangar by the Civil Aerodrome Operator only.

Garaging will be carried out against an order in writing only.

Damages assessed at an a/c have to be reported immediately to the Civil Aerodrome Operator. For damages assessed later no liability will be taken over by the Civil Aerodrome Operator. The title of the Civil Aerodrome Operator to that charge shall accrue from the time the former takes charge of the a/c for the purpose of hangarage.

The **basis of assessment** for the charge to be paid shall be the MTOW.

A separate Agreement may be concluded with the Civil Aerodrome Operator for permanent garaging of aircraft in a hangar at Linz Airport.

For **single moving in our out** of the hangar of an a/c for the purpose of hangarage a charge has to be paid.

The basis of assessment for the charge to be paid shall be the MTOW rounded to the next higher 100 kg value and to the next higher ton in case of over 6.000 kg MTOW respectively.

The moving in or out of the hangar of an a/c for the purpose of carrying out works by outside companies are calculated with the rates for Single Service (see Section I, Para. 8., Charges for Single Services).

7. Using Charge (UC) according §10(3)FBG for Self Handling Airlines and Suppliers

For the provision of further facilities according § 10(3), FBG a charge has to be paid from Self Handling Airlines or Suppliers.

The **basis of assessment** for the charge to be paid shall be the MTOW per ton. The classification of an aircraft into a tariff group shall be made on the basis of the MTOW.

For General Aviation aircrafts weighing under 22 t MTOW using the General Aviation Center the Using Charge according Section I., Para. 6. will be charged only, if an Infrastructure Fee according Section I., Para. 5. is applicable.

8. Charges for Ground Handling Services (GHS)

A tariff shall be payable for the performance of GHSs by Linz Airport according to the annex of the FBG. Services, facilities and equipment see annex to this Tariff- and Charge Regulations, List of Ground Handling Services according IATA-GHA. The charge is payable if an a/c of above 22 t MTOW or with a flight number lands or takes off.

If ground handling services are rendered to users - upon their special request - of a/c up to 22 t MTOW and without flight number, the tariff for this services shall be calculated according to the rates for Single Services, Section I, Para. 8., Charges for Single Services.

The GHS according the annex to the FBG are accumulated to the following types of charges:

A. Ramp Handling Charge = RHC

B. Traffic Handling Charge = THC

The claim of the Civil Aerodrome Operator to the respective charge for Ramp- and/or Traffic Handling shall accrue from performance of the first activity necessary for it.

The **charge due** to Ramp and Traffic Handling shall be assessed on the basis of the MTOW per ton or part thereof. A/C shall be classified in the respective tariff according to the applicable MTOW. The **cargo aircraft charge** is applicable under following conditions only:

- arrival and departure time are in accordance with time agreed by LNZ-Airport Clearance Coordinator in advance and
- the MTOW of the respective cargo aircraft is 40 tons or more.

9. Charges for Single Service

Single Services shall be those Services rendered by the Civil Aerodrome Operator which either exceed the global services Ramp and/or Traffic Handling - or which can in addition thereto be provided to holders of an a/c with a MTOW of up to 22 t and without flight number upon special request under this Section in the form of Single Services without prejudice to the total liability of the Civil Aerodrome Operator.

The **unit of assessment** for equipment and services rendered shall be one drive (there and/or back), 15- min.-period or part thereof, or one operation, etc.

All vehicles and equipment are on principle provided together with personnel of the Civil Aerodrome Operator only.

The claim of the Civil Aerodrome Operator to the Charges for Single Services arise with the acceptance of the order by the Civil Aerodrome Operator.

The charges for the provision of manpower, material, equipment and vehicles not enlisted in Section I., Para. 8., Charges for Single Services shall in each case be determined by the Civil Aerodrome Operator and notified by posting.

IV. EXEMPTIONS AND REDUCTIONS

1. General

For the kinds of fees/charges listed under Section I. the following exemptions or reductions shall be applicable under certain conditions.

The basic claim of a user (Air Traffic Company or a/c-Holder) to an exemption from and/or reduction on the fee/charge to be paid shall arise when it is proved that the condition tied to the respective fee/charge in question prevails.

A reduction can be claimed only for one reason and not for several ones per kind of fee/charge and this reduction shall be valid only for the fee/ charge it is intended for.

2. Bases of Assessment and Rates

The rate of exemption (=100 % reduction) or reduction shall be calculated for each kind of fee/charge

- Landing Fee = LF
- Passenger Service Fee = PSF
- Parking Fee = PF
- Infrastructure Fee = ISF
- Using Charge = UC
- Charges for Ground Handling Services
 - Ramp Handling Charge = RHC
 - Traffic Handling Charge = THC

in a rate of percentage as reduction on the calculated sum of fees/charges.

Those kind of fees/charges which are to be paid in full shall be indicated by "0" and those for which no fee/charge is applicable in this weight category by "-".

The rate of reduction per kind of fee/charge shall be:

Kind of exemption or reduction	Rate of reduction in %													
	LF		PSF		PF		ISF		UC		RHC		THC	
	up 4t	to 5t	-	-	up 22t	to 23t	up 22t	to 23t	up 22t	to 23t	up 22t	to 23t	up 22t	to 23t
1.1.	A/C whose holder is the Republic of Austria, performing duties of Public Authorities													
	50	50	-	100	-	0	-	0	-	0	-	0	-	0
1.2.	Military-A/C acc. § 11(2) LFG, whose holder is the Republic of Austria....													
	100	100	-	0	-	0	-	0	-	0	-	0	-	0
1.3.	A/C performing flights free of charge for the purpose of military national defence (according Section. 79, Para. 1, B-VG)													
	100	100	-	0	-	0	-	0	-	0	-	0	-	0
2.	A/C performing duties of													
2.1.	Aviation Authorities													
	100	100	-	0	-	0	-	0	-	0	-	0	-	0
2.2.	sorties under													
	Article 145 LFG ...													
	100	100	-	0	-	0	-	0	-	0	-	0	-	0
2.3.	rescue flights (primary) ...													
	50	50	-	0	-	0	-	0	-	0	-	0	-	0
3.	A/C of air transportation companies for the purpose of training for route experience flights, instruction and training flights ...													
	60	60	0	0	-	85	-	85	-	85	-	-	-	-
4.	A/C with flight number in the event of													
4.1.	emergency cases ...													
	50	50	50	0	50	50	50	50	50	50	50	50	50	50
4.2.	bomb threat ...													
	50	50	50	0	50	50	50	50	50	50	50	50	50	50
4.3.	technical landing ...													
	50	50	-	0	50	50	50	50	50	50	50	50	50	50
4.4.	return landing within													
	1 hour ...													
	100	100	100	0	50	50	50	50	50	50	50	50	50	50
4.5.	return landing after													
	1 hour ...													
	0	0	0	0	50	50	50	50	50	50	50	50	50	50
4.6.	return and landing and reloading in the relief A/C:													
4.6.1.	A/C returned within													
	1 hour ...													
	100	100	-	0	100	100	100	100	100	100	100	100	100	100
4.6.2.	A/C returned after more													
	than 1 hour ...													
	0	0	-	0	100	100	100	100	100	100	100	100	100	100
4.6.3.	landed relief A/C ...													
	0	0	0	0	50	50	50	50	50	50	50	50	50	50
4.7.	Transit flights ...													
	0	0	0	0	35	35	35	35	35	35	35	35	35	35
5.	A/C for the purpose of training for the General Aviation:													
5.1.	for obtaining a Private- or Commercial Pilot Licence ...													
	50	50	0	0	-	-	-	-	-	-	-	-	-	-
5.2.	Extension of one in 5.1. mentioned licence ...													
	50	50	0	0	-	-	-	-	-	-	-	-	-	-
6.	Gliders an parachutes (excluding motor gliders) ...													
	100	-	-	0	-	-	-	-	-	-	-	-	-	-
7.	PSC for General Aviation (excluding Commercial Aviation) passengers carried by an A/C of the weight class 'A'													
	0	-	100	0	0	-	0	-	0	-	0	-	0	-

In case of a fee/charges exemption according Para. 1.3. the Federal Ministry of Defence has to obtain the consent of Linz Airport Authority.

The reductions under Item 5. are only applicable for Austrian training companies, which have the appropriate training permission of the Aero-nautical Authority for Linz Airport. No reduction according Item 3. and 5. is given, if such flights are operated between Saturday 12.00 a.m. and Sunday 11.00 p.m. (local time) or at legal holidays.

The reductions under Items 2., 3. and 4.3. through 4.6. and 5. shall be only applicable if flights have been expressly registered as such with the Civil Aerodrome Operations Controller prior to or, at the latest, immediately after occurrence of the event and if, particularly for the purpose of settling of accounts, the Civil Aerodrome Operator has been notified of the flight type quoted under Items 3. and 5. and of the data relevant for the training (air transportation company, A/C, flight instructor, and student pilot). The rates of reduction listed under Item 3. shall be applicable only if the flights serve the sole purpose of familiarizing an a/c crew. Special arrangements can be made with the Civil Aerodrome Operator for instruction and training programmes extending over a lengthy period of time as well as in case an Air Traffic Company undertakes to carry out its instruction and training flights exclusively at this Civil Aerodrome.

V. INCENTIVES

If the committed assumptions meet the requirements of the **"Incentive Programme for Linz Airport"** the Civil Aerodrome Operator reserves his right to grant incentives. The basic claim of an airport user (air traffic company or aircraft owner) to grant an incentive for the payment of a fee or charge arises, when a written contract for the granting of an incentive has been signed as well as the fulfillment of the added preconditions for the respective incentive has been proved. The Incentive Programme can be requested by Flughafen Linz GesmbH and is no part of this Tariff and Charges Regulation.

VI. PRM-Fee

For assistance at Linz Airport according to Decree Nbr. 1107/2006 of the European Parliament and Council from July 5th, 2006 every departing passenger has to pay a fee.

This assistance makes it possible for disabled people and persons with reduced mobility to get to and from an aircraft from or to a specially marked point at Linz Airport including embarking or disembarking. A high and equally good service level should be ensured.

The **basis of assessment** for the PRM-Fee shall be the number of departing passengers according Para III., 3. Passenger Service Charge and will be collected in connection with this charge.

The **Fee per Passenger** is **EUR 0,50**.

A N N E X
to the
T A R I F F -
and
C H A R G E S R E G U L A T I O N

TRANSLATION ONLY
THE GERMAN TEXT SHALL PREVAIL

Civil Aerodrome Operator

F L U G H A F E N L I N Z GesmbH
(blue danube airport linz)
Flughafenstraße 1
A-4063 Hörsching
Postfach 11
AUSTRIA

Telefon: ++43 7221 600-0, Telefax: ++43 7221 600-100
Sita: LNZAPXH, LNZZZXH, e-mail: a.gierlinger@linz-airport.com

Offenlegung nach § 14 HGB: Gesellschaft m.b.H., Linz, Handelsgericht Linz, FN 75776k

**List
of
Services
provided by

LINZ AIRPORT**

These services are in accordance with the recommendations
Edition January 2008, of IATA-GHA (STANDARD GROUND HANDLING AGREEMENT)
considering local conditions.

1. DEFINITION OF TERMS

For the sake of clarity, terms used in this Annex are defined hereunder:

Passengers: all persons transported by an a/c with the exception of crew members

Cargo and Mail: includes the Carrier's service cargo and company mail.

Airport Terminal: comprises all buildings used for arrival and departure handling of aircraft.

Loads: means baggage, cargo, mail and any aircraft supplies including ballast.

ULD

(Unit Load Devices): means a container or aircraft pallet (with or without net) designated to enable individual pieces baggage, cargo or mail to be assembled and carried.

2. KINDS OF SERVICES

Those services of personnel and utilization of equipment and facilities which are marked on the left margin of each page with the following designation:

LF are included in the Landing Fee.

PSF are included in the Passenger Service Fee.

PRM are included in the PRM-Fee.

SF are included in the Security Fee.
(These Services will be provided in accordance to Federal Law, which issues rules for security measures in the area of Civil Aviation (Luftfahrtsicherheitsgesetz 2011 - LSG 2011)", Para. 5 for Austrian Security Authorities.)

PF are included in the Parking Fee.

ISF are included in the Infrastructure Fee.

HC are included in the Hangar Charge.

RHC are included in the Ramp Handling Charge.

THC are included in the Traffic Handling Charge.

SS are Single Services provided on special request and against separate charge.

X These services shall not be provided.

LVG Carrier

One single handling procedure comprising the arrival and subsequent departure of one and the same aircraft shall be charged at the rates according to the Tariff Regulations of Linz Airport valid at that time.

**SECTION 1 - REPRESENTATION,
ADMINISTRATION AND
SUPERVISION**

equipment, Loads, documentation and services of the third party(ies) to perform the services.

	1.1. General	SS	1.3.5.	Meet aircraft upon arrival and liaise with crew.
SS	1.1.1. a) provide or b) arrange for guarantee or bond to facilitate the Carrier's activities.	SS	1.3.6.	Decide on non-routine matters.
		SS	1.3.7.	Verify despatch of operational messages.
		SS	1.3.8.	Note irregularities and inform the Carrier.
THC	1.1.2. Liaise with local authorities.		1.4. Station Management	
THC	1.1.3. Indicate that the Handling Company is acting as handling agent for the Carrier.	X	1.4.1.	Provide representative on behalf of the Carrier to act a) exclusively b) non-exclusively
PSF	1.1.4. Inform all interested Parties concerning movements of the Carrier's aircraft.	X	1.4.2.	The Handling Company is authorised to represent the Carrier's interest with regard to resolving governmental and local authorities matters.
	1.2. Administrative Functions			
X	1.2.1. Establish and maintain local procedures			
X	1.2.2. Take action on communications addressed to the Carrier.	X	1.4.3.	Attend local airport meetings on behalf of the Carrier a) report to the Carrier results/contents of the meetings b) Act, vote and commit on behalf of the Carrier
X	1.2.3. Prepare, forward, file and retain for a period specified messages/reports/statistics/ documents and perform other administrative duties in the following areas. a) station administration b) passenger services c) ramp services d) load control e) flight operations f) cargo services g) mail services h) support services i) security j) aircraft maintenance k) other, as specified	SS	1.4.4.	The Handling Company will be authorised to a) solicit b) negotiate c) commit services on behalf of the Carrier, with expenditure/commitment limit to be specified 1) airport lounges 2) baggage delivery services 3) janitorial 4) newspapers delivery 5) laundry services 6) porters 7) other as mutually agreed
X	1.2.4. Maintain the Carrier's manuals, circulars, and other relevant operational documents connected with the performance of the services.	X	1.4.5.	Negotiate and secure slot(s) and airport facilities, as available, on behalf of the Carrier.
SS	1.2.5. a) Check b) Sign c) Forward on behalf of the Carrier invoices, supply orders, handling charge notes, work orders.	SS	1.4.6.	Liaise with relevant local and Government authorities to ensure that all necessary permits and licenses are applied for, negotiated and secured in advance of each seasonal/ operational change.
X	1.2.6. Effect payment, on behalf of the Carrier, including but not limited to: a) airport, customs, police and other charges relating to the services performed. b) cost for provisions of bond guarantee. c) out-of-pocket expenses, accommodation, transport.	SS	1.4.7.	Perform and report (KPI - key performance indicators) quality/performance measurements
		SS	1.4.8.	Handle the contents of Carrier's company mail pouches
	1.3. Supervision and/or Co- ordination of Services Contracted by the Carrier with Third Party(ies)		SECTION 2 - PASSENGERS SERVICES	
			2.1 General	
SS	1.3.1. a) Supervise b) Co-ordinate services contracted by the Carrier with third party(ies).	PSF	2.1.1.	Inform passengers and/or public about time of arrival and/or departure of Carrier's aircraft and surface transport.
SS	1.3.2. Ensure that the third party(ies) is (are) informed about operational data and Carrier's requirements in a timely manner.	THC	2.1.2.	Make arrangements for stopover, transfer and transit passengers and their baggage and inform them about services available at the airport.
SS	1.3.3. Liaise with the Carrier's designated representative.	THC	2.1.3.	When requested by the Carrier a) Provide or b) arrange for special equipment, facilities and specially trained personnel, as available, for assistance
SS	1.3.4. Verify availability and preparedness of staff,			

RHC	3.6.3.	a) Provide or b) Arrange for equipment for loading and/or unloading.	SS SS X	3.9.3.	a) Tow in and/or push back aircraft b) Tow aircraft between other agreed points. c) Provide authorised cockpit brake operator in connection with towing. d) Provide wing-walker(s)
RHC	3.6.4.	a) Provide or b) Arrange for delivery and pick-up of 1) baggage 2) Mobility devices at aircraft doors or other agreed points to be specified	SS RHC	3.10. Exterior Cleaning	
RHC	3.6.5.	a) Provide or b) Arrange for assembly and transport of 1) baggage 2) cargo 3) mail 4) documents 5) company mail between agreed points on the airport.	SS RHC SS SS SS	3.10.1.	Perform cleaning in accordance with Carriers written instructions of a) flight deck windows (not for wide-body aircrafts) b) cabin windows. c) aircraft integral steps d) slats and leading edges e) wings 1) upper surface 2) lower surface f) flaps (extended) 1) upper surface 2) lower surface g) ailerons 1) upper surface 2) lower surface h) engine nacelles and pylons i) fuselage 1) upper surface 2) lower surface j) horizontal stabiliser k) vertical stabiliser l) landing gear m) wheel well
RHC	3.6.6.	a) Unload aircraft, returning lashing materials to the Carrier. b) Load and secure loads in the aircraft (Cost for lashing materials may be recharged to the Carrier.) c) Operate in-plane loading system	SS SS SS		
SS	3.6.7.	Redistribute loads in aircraft.	SS SS SS		
RHC	3.6.8.	Open, close and secure aircraft hold doors. a) aircraft lower deck b) aircraft main deck	SS		
SS	3.6.9.	a) Provide or b) arrange for ballast.		3.11. Interior Cleaning	
SS	3.6.10.	a) Provide or b) Arrange for safeguarding of all Loads requiring special handling (e.g. valuables) during 1) loading/unloading 2) transport between aircraft and designated point on the airport.		Indication:	So far as it's not differently defined in the following „waste“ refers to „sorted waste“ in the opinion of the AWG BGBl.325/1990 i.d.g.F. The acceptance of „not sorted waste“ is possible against separate payment.
	3.7. Starting			RHC	3.11.1. Clean flight deck, if specified, under the control of a person authorised by the Carrier a) empty ash trays. b) dispose of litter. c) clear waste from seat back stowage's and racks. d) wipe crew tables. e) clean seats. f) mop floor. g) clean flight deck inside windows, as requested.
RHC	3.7.1.	a) Provide or b) Arrange for c) Operate air start unit.			
	3.8. Safety Measures			RHC	3.11.2 Clean passenger and crew compartments (other than flight deck) a) empty ash trays b) dispose of litter c) clear waste from overhead stowages. d) wiping tables e) clean and tidy seats, seat belts, seat back pockets and passenger service units f) clean floors (carpets and surrounds) g) empty and clean refuse bins h) clean surfaces in pantries, galleys (sinks, working surfaces, ovens and surrounds) and toilets (wash basins, bowls, seats, mirrors and surrounds) i) remove, as necessary, any contamination caused by airsickness, spilled food or drink and offensive stains j) clean telephones, fax machines, LCD screens and other equipment
RHC	3.8.1.	a) Provide or b) Arrange for fire-fighting and other protective equipment.			
SS	3.8.2	Perform safety/ground damage inspection a) immediately upon arrival b) immediately prior departure 1) doors and panels 2) Other inspection items as specified and communicate the results to flight crew or Carrier's representative			
	3.9. Moving of Aircraft			SS	3.11.3. Clean cabin windows.
SS	3.9.1.	a) Provide or b) Arrange for tow-in and/or push-back tractor.			
SS	3.9.2.	a) Tow bar to be provided by the Carrier b) Tow bar to be provided by the Handling Company c) Store and maintain tow bar(s) provided by the Carrier	SS		

SS	3.11.4. Clean a) cargo compartments. b) ULDs.	RHC	3.16.3. Transport catering supplies between aircraft and agreed points.
RHC	3.11.5. Fold and stow blankets.		3.17. De-Icing/Anti-Icing Services and Snow/Ice Removal
SS	3.11.6. Make up berths.	SS	3.17.1. Remove snow from the aircraft without using de-icing fluid.
SS	3.11.7. Change a) head rest covers. b) pillow covers. Covers to be supplied by the Carrier.	X	3.17.2. Perform "pre" de/anti-icing inspection and advise flight crew or Carrier representative of results.
SS	3.11.8. Collect and/or distribute in a) cabin b) toilets items provided by the Carrier.	SS	3.17.3. a) Provide or b) Arrange for 1) anti-icing units. 2) de-icing units.
SS	3.11.9. Disinfect and/or deodorize aircraft a) materials provided by Carrier b) materials provided by Handling Company	SS	3.17.4. Provide de-icing/anti-icing fluids
RHC	3.11.10.a) Remove c) Destroy food and material left over from incoming flights.	SS	3.17.5. Remove frost, ice and snow from aircraft using de-icing fluid. Fluids to receive purity and contamination inspection prior to use (Fluid will be charged additionally).
X	3.11.11.a) Provide or b) Arrange for laundering of 1) cabin blankets 2) linen.	SS	3.17.6. Apply anit-icing fluid to aircraft (Fluid will be charged additionally).
	3.12. Toilet Service	X	3.17.7. Supervise performance of de-icing/anti-icing operations.
RHC	3.12.1. a) Provide or b) Arrange for 1) Servicing (empty, clean, flush toilets and replenish fluids). 2) trituator/disposal service	X	3.17.8. Perform final inspection after de-icing/anti-icing operations and inform flight crew of results.
	3.13. Water Service		SECTION 4 - LOAD CONTROL, COMMUNICATIONS AND FLIGHT OPERATIONS
RHC	3.13.1. a) Provide or b) Arrange for 1) Draining water tanks. 2) Replenish of water tanks with drinking water.		4.1. Load Control
SS	3) Water quality tests	THC	4.1.1. Convey and deliver flight documents between the aircraft and appropriate airport buildings.
RHC		THC	4.1.2. a) Prepare b) Sign c) Distribute d) Clear/process e) File documents, including but not limited to, loading instructions, load-sheets, weight and balance charts, Captain's load information and manifests where: 1) Load control is performed by the Handling Company 2) Load control is performed by the Carrier 3) Load control is performed by a third party
	3.14. Cabin Equipment		4.2. Communications
SS	3.14.1. Rearrange cabin by a) removing b) installing c) repositioning d) equipment, for example, seats and cabin divider(s).	THC	4.2.1. a) Compile b) Receive, process and send all messages in connection with the services performed by the Handling Company, using the Carrier's originator code or double signature procedure c) perform EDI (electronic data interchange) transactions d) Inform the Carrier's representative of the contents of such messages. Charges for transmitting messages may be recharged to the Carrier.
	3.15. Storage of Cabin Material		
SS	3.15.1. a) Provide or b) Arrange for suitable storage space for the Carrier's cabin material.	SS	
SS	3.15.2. Take inventory.	THC	
SS	3.15.3. a) Provide or b) Arrange for replenishment of stocks		
	3.16. Catering Ramp Handling	THC	4.2.2. a) Provide b) Operate means of communication between the ground station and the Carrier's aircraft.
RHC	3.16.1. Unload/load and stow catering loads from/on aircraft.		
SS	3.16.2. Transfer catering supplies on aircraft.		

	4.3. FLIGHT OPERATIONS - General		4.6. FLIGHT OPERATIONS - En-route Flight Assistance
X	4.3.1. Inform the Carrier of any known project affecting the operational services and facilities made available to its aircraft in the areas of responsibility.	X	4.6.1. Monitor movement of the flight a) within b) beyond VHF range and provide all possible assistance as necessary. Inform the Carrier of flight progress, any irregularities and action taken.
X	4.3.2. After consideration of the Carrier's instructions, suggest the appropriate action to pilot-in-command in case of operational irregularities, taking into account the meteorological conditions, the ground services and facilities available, aircraft servicing possibilities and the overall operational requirements.		4.7. FLIGHT OPERATIONS - Post-Flight Activities
	4.4. FLIGHT OPERATIONS - Flight Preparation at the Airport of Departure	SS	4.7.1. Obtain a debriefing from incoming crews, distributing reports or completed forms to offices concerned, whether governmental or Carrier's.
SS	4.4.1. a) Provide or b) Arrange for meteorological documentation and aeronautical information for each flight.	X	4.8. FLIGHT OPERATIONS - En-route Re-Despatch
SS	4.4.2. Deliver documentation to the aircraft		4.8.1. Analyse meteorological information and the operational flight conditions for re-despatch, calculate and plan according to the data provided by the aircraft en-route and inform the pilot-in-command about the results.
X	4.4.3. Analyse the operational conditions and a) prepare b) request c) sign d) make available the operational flight plan according to the instructions and data provided by the Carrier.		4.9. FLIGHT OPERATIONS - Crew Administration
X	4.4.4. a) Prepare b) Request c) Sign d) File e) Monitor 1) the Air Traffic Services (ATS) Flight Plan. 2) The Carrier's slot time allocation with the appropriate ATS	X	4.9.1. Distribute relevant crew schedule information provided by the Carrier to all parties concerned.
X	4.4.5. Provide the crew with the required briefing.	SS	4.9.2. Arrange hotel accommodation for crew layover a) scheduled b) non-scheduled
X	4.4.6. a) Prepare b) Sign c) Deliver 1) the fuel order 2) the fuel distribution form.	SS	4.9.3. a) Provide or b) Arrange for Crew transportation.
X	4.4.7. Hand out flight operation forms and obtain signature of the pilot-in-command, where applicable.	SS	4.9.4. Direct crews through airport facilities
X	4.4.8. Provide ground handling party(ies) with the required weight and fuel data.	SS	4.9.5. Liaise with hotel(s) on crew call and pick-up timings.
	4.5. FLIGHT OPERATIONS - Flight Preparation at a Point Different from the Airport of Departure	X	4.9.6. a) Prepare crew allowance forms. b) Pay crew allowances.
X	4.5.1. Arrange for the provision of the meteorological documents and aeronautical information.	X	4.9.7. Inform the designated Carrier representative of any crew indisposition or potential absence.
X	4.5.2. Analyse the operational conditions and a) prepare b) request c) sing the flight plan.		SECTION 5 - CARGO AND MAIL SERVICES
X	4.5.3. Send to the Carrier or its representative at the airport of departure a) the operational flight plan, b) the ATS Flight Plan, c) information for crew briefing.	SS	5.1. Cargo and Mail Handling - General
		LF	5.1.1. a) Provide or b) Arrange warehouse handling storage facilities for 1) General Cargo, 2) Special Shipments, 3) Specialised Cargo Products 4) Mail c) store cargo d) take appropriate action to prevent theft of, or damage to cargo and or mail.
		SS	5.1.2. a) Provide or b) Arrange for equipment for the handling of 1) General Cargo, 2) Special Shipments, 3) Specialised Cargo Products, 4) Mail

THC	5.1.3.	a) Provide or b) Arrange for handling services for: 1) General Cargo, 2) Special Shipments, 3) Specialised Cargo Products 4) Mail 5) Diplomatic Mail 6) Diplomatic Cargo 7) Company Mail			waybill to shipper, endorsed with flight details.
			THC	5.4.2.	a) Notify consignee or agent of arrival of shipments b) Make available cargo documents to consignee or agent.
			THC	5.4.3.	a) Provide or b) Arrange for 1) collection of "Charges Collect" as shown on the air waybill 2) collection of other charges and fees as shown on the air waybill
THC	5.1.4.	a) Issue b) Obtain receipt upon delivery of cargo.	SS		3) credit to consignees or agents
THC	5.1.5.	Monitor cargo delivery		5.5. Physical Handling Outbound/Inbound	
THC	5.1.6.	Take action to prevent theft or unauthorised use of, or damage to the Carrier's pallets, containers, nets, straps, tie-down rings and other material in the custody of the Handling Company. Notify the Carrier immediately of any damage to or loss of such items. These Services shall only be provided without liability for the Handling Company.	THC	5.5.1.	Accept cargo, ensuring that a) machine-readable cargo labels are affixed and processed b) manual labels are affixed and processed c) shipments are "ready for carriage". d) the weight and volume of the shipments are checked. e) the regulations for the carriage of special cargo, particularly the IATA Dangerous Goods Regulations (DGR), IATA Live Animals Regulations (LAR), and others have been complied with.
		5.2. Customs Control			
SS	5.2.1.	Prepare customs documentation for: a) Inbound cargo b) Outbound cargo c) Transfer cargo			
THC	5.2.2.	Obtain Customs clearance for: a) Inbound cargo b) Outbound cargo c) Transfer cargo	THC	5.5.2.	Tally and assemble for despatch cargo for the Carrier's flights.
THC	5.2.3.	Place cargo under Customs control for: a) Inbound cargo b) Outbound cargo c) Transfer cargo	ISF	5.5.3.	Prepare a) bulk cargo b) ULDs for delivery onto flights.
THC	5.2.4.	Present to Customs, cargo for physical examination.	ISF	5.5.4.	Establish the weight of a) bulk cargo b) built-up ULD's and provide the load control unit with deadload weights.
		5.3. Irregularities Handling	RHC	5.5.5.	a) Offload bulk cargo from vehicles b) Check incoming cargo against air waybills and manifests. c) Break down ULD's.
THC	5.3.1.	Take immediate action in respect of irregularities, damage or mishandling of dangerous goods and other special shipments.	THC		
THC	5.3.2.	Report to the Carrier any irregularities discovered in cargo handling.	THC	5.5.6.	Release cargo to the consignee or agent
THC	5.3.3.	Handle lost, found and damaged cargo		5.6. Transfer/Transit Cargo	
THC	5.3.4.	a) Notify the Carrier of complaints and claims b) Process claims.	THC	5.6.1.	Identify transfer/transit cargo.
THC	5.3.5.	Take action when consignee refuses acceptance and payment.	THC	5.6.2.	Prepare transfer manifests for cargo to be transported by another carrier.
		5.4. Document Handling	SS	5.6.3.	a) Provide or b) Arrange for transport to the receiving carrier's warehouse under cover of Transfer Manifest 1) on airport 2) off airport
X THC	5.4.1.	a) Prepare air waybill b) Check all documents to ensure shipment may be carried. The check shall not include the rates charged.	THC	5.6.4.	Accept/prepare a) transfer cargo b) transit cargo for onward carriage.
THC		c) Obtain capacity/booking information for the Carrier's flights.		5.7. Post Office Mail	
THC		d) Split air waybill. Forward applicable copies of manifests and air waybills to the Carrier.	THC	5.7.1.	Check incoming mail against Post Office mail documents.
THC		e) Prepare cargo manifest(s).	THC	5.7.2.	In case of missing documents, issue substitute documents
THC		f) Provide the load control unit with Special Load Notification.			
THC		g) When applicable, return copy of air			

THC X	5.7.3. Deliver inbound mail to a) on airport postal facility b) off airport postal facility together with Post Office mail documents, against receipt from postal authorities.		storage space for ULD's 1) passenger ULDs 2) Cargo ULDs
THC X	5.7.4. Pickup outgoing mail from Postal Facility a) on airport b) off airport	RHC	6.3.2. (These Services will be provided without Linz Airport having any liability.) Take action to prevent damage, theft or unauthorised use of the Carrier's ULD's in the custody of the Handling Company. Notify the Carrier immediately of any damage or loss.
THC	5.7.5. Check outgoing mail from postal authorities against mail documents. Give receipt of acceptance of mail to postal authorities.	SS	6.3.3. a) Take physical inventory of ULD stock and maintain stock records.
THC	5.7.6. Handle and check transfer mail against accompanying mail documents.	THC	b) Compile and despatch ULD Control Messages (UCM)
ISF	5.7.7. a) Prepare or b) Arrange for 1) bulk mail 2) ULD's for delivery onto flights	SS	6.3.4. Prepare ULD exchange control (LUC) documentation for all transfers of ULDs and obtain signature(s) of the transferring and receiving carrier(s) or approved third parties and distribute copies.
ISF	5.7.8. Establish the weight of a) Bulk mail b) built-up ULD's and provide the load control unit with deadload weights.	X	6.3.5. Handle lost, found and damaged ULDs and notify the Carrier of such irregularities.
THC	5.7.9. Distribute incoming and/or outgoing post office mail documents.		6.4. Fuel Farm (Depot)
THC	5.7.10. Handle lost, found and damaged mail matters and report all irregularities to the Carrier and postal authorities.	THC	6.4.1. Liaise with fuel farm suppliers.
		X	6.4.2. a) Inspect the Carrier's fuel farm product deliveries for contamination, prior to storage. Notify the Carrier of results. b) Inspect fuel farm storage and/or appliances. Notify the Carrier of results.
			6.5. Ramp Fuelling/Defuelling Operations
	SECTION 6 - SUPPORT SERVICES	THC	6.5.1. Liaise with ramp fuel suppliers
	6.1. Accommodation	X	6.5.2. Inspect fuel vehicles and/or appliances for contamination. Perform water detection checks.
Rent	6.1.1. Provide facilities for the Carrier's representative(s). a) office space b) storage space c) other facilities	X	6.5.3. Supervise fuelling/defuelling operations.
	6.2. Automation/Computer Systems	X	6.5.4. Prepare aircraft for fuelling/defuelling
	6.2.1. a) Provide or b) Arrange for and c) Operate equipment to enable access to 1) Carrier's system 2) Handling Company's system 3) other systems	X	6.5.5. Drain water from aircraft fuel tanks.
SS THC SS		X	6.5.6. a) Provide or b) Arrange for approved fuelling/defuelling equipment.
	6.2.2. Access the following functions in a) Carrier's system b) Handling Company's system c) other system for 1) Training programmes 2) Passenger reservations and sales 3) Passenger service 4) Baggage reconciliation 5) Baggage tracing 6) Operation, weight and balance and load control 7) Cargo reservations and sales 8) Cargo handling 9) Maintenance 10) Other functions	X	6.5.7. Fuel/defuel aircraft with quantities of products requested by the Carrier's designated representative.
X		X	6.5.8. Check and verify the delivered fuel quantity
X X		X	6.5.9. Deliver the completed fuel order to the Carrier's designated representative.
	6.3. Unit Load Device (ULD) Control		6.6. Surface Transport
RHC	6.3.1. a) Provide or b) Arrange for	X	6.6.1. a) Provide or b) Arrange for the transport of 1) passengers 2) baggage 3) cargo and/or mail 4) empty ULDs 5) others between a) airport and town terminal b) airport and other agreed points c) separate terminals at the same airport.

SS	6.6.2.	Make all necessary arrangements for special transport within the limit of local possibilities.			
	6.7.	Catering Services - Liaison and Administration			
THC	6.7.1.	Liaise with the Carrier's catering supplier.			
X	6.7.2.	Handle requisitions made by the Carrier's authorised representative.			
	SECTION 7 - SECURITY				
	7.1.	Passenger and Baggage Screening and Reconciliation (These Services will be provided for Austrian Security Authorities in accordance with Austrian Federal Air Security Law 2011, Para. 5.)			
SS	7.1.1.	a) Provide or b) Arrange for 1) matching of passengers against established profiles. 2) security questioning			
SF	7.1.2.	a) Provide or b) Arrange for 1) screening of checked baggage. 2) screening of transfer baggage. 3) screening of mishandled baggage. 4) physical examination of checked, transfer and mishandled baggage 5) identification of security cleared baggage.			
SF	7.1.3.	a) Provide or b) Arrange for 1) screening of passengers. 2) screening of cabin/unchecked baggage. 3) physical examination of passengers and cabin/unchecked baggage			
SS	7.1.4.	a) Provide or b) Arrange for 1) identification of passengers prior to boarding. 2) reconciliation of boarded passengers with their baggage. 3) positive baggage identification by passengers 4) offloading of baggage of passengers who fail to board the aircraft.			
	7.2.	Cargo and Post Office Mail			
	7.2.1.	a) Provide or b) Arrange for 1) control of access to the cargo facilities. 2) screening of cargo and/or mail. 3) physical examination of cargo. 4) holding of cargo and/or mail for variable periods. 5) secure storage of cargo and/or mail. 6) decompression/pressure chamber			
SF					
SS					
SS					
SF					
SF					
X					
	7.3.	Catering			
	7.3.1.	a) Provide or b) Arrange for 1) control access to the catering unit. 2) security supervision during food preparation. 3) security check of catering uplifts. 4) sealing of food and/or bar trolleys/containers. 5) physical examination of catering vehicles prior to loading.			
SF					
SF					
SF					
X					
SF					
	7.4.	Aircraft			
	7.4.1.	a) Provide or b) Arrange for control of access to 1) aircraft. 2) designated areas.	SF		
	7.4.2.	a) Provide or b) Arrange for 1) search of aircraft. 2) guarding of aircraft. 3) guarding of designated areas. 4) security of baggage in the baggage make-up area. 5) sealing of aircraft	LF X SS SS SF SS		
	7.4.3.	a) Provide or b) Arrange for security personnel 1) to safeguard all loads during the transport between aircraft and designated locations. 2) during offloading and loading of aircraft.	LF		
	7.5.	Additional Security Services			
	7.5.1.	a) Provide or b) Arrange for additional security services	SS		
	SECTION 8 - AIRCRAFT MAINTENANCE				
	8.1.	Routine Services			
	8.1.1.	Maintain the Carrier's technical manuals, handbooks, catalogues, etc.	X		
	8.1.2.	Perform line inspection in accordance with Carrier's current instructions	X		
	8.1.3.	Enter in the aircraft log and sign for the performance of the line inspection.	X		
	8.1.4.	Enter remarks in the aircraft log regarding defects observed during the inspection.	X		
	8.1.5.	Provide personnel to assist the flight crew or ground staff in the performance of their tasks.	X		
	8.2.	Replenishing of Oils and Fluids			
	8.2.1.	Liaise with suppliers.	THC		
	8.2.2.	a) Perform or b) supervise replenishing operations.	X		
	8.2.3.	a) Provide or b) Arrange for and c) Operate special replenishing equipment.	X		
	8.2.4.	Wipe excess oil from engine nacelles	X		
	8.3.	Non-routine Services			
	8.3.1.	Rectify defects entered in the aircraft log as reported by the crew or revealed during the inspection, to the extent requested by the Carrier. However, major repairs must be separately agreed upon between the Parties.	X		
	8.3.2.	Enter in aircraft log and sign for the action taken.	X		
	8.3.3.	Report technical irregularities and actions taken to the Carrier's maintenance base.	X		

X	8.3.4.	a) Provide or b) Arrange for engineering facilities, tools and special equipment to the extent available.	Rent	8.4.4.	Provide suitable storage space for the Carrier's spare power plant(s).
X	8.3.5.	Move aircraft under its own power		8.5. Parking and Hangar Space	
	8.4. Material Handling		PF	8.5.1.	a) Provide or b) Arrange for
SS	8.4.1.	a) Obtain customs clearance for		1)	parking space.
X	8.4.1.	b) Administer the Carrier's spare parts, power plant and/or equipment.	HC	2)	hangar space.
X	8.4.2.	Provide periodic inspection of the Carrier's spare parts and/or spare power plant(s).			
Rent	8.4.3.	Provide suitable storage space for			

Central
Infrastructure Facilities

at

LINZ AIRPORT

SUPPLY AND DISPOSAL SYSTEMS**Toilet Waste**Description of Services

The disposal system consists of the toilet waste disposal station including staff and is a central facility for the provision of Ground Handling Services, which can not be splitted because of functional reasons and which can not be provided multiple because of space, environmental and cost reasons.

Provision of a Toilet Waste Filling and Disposal Station

The disposal of toilet waste from the aircrafts is because of environmental reasons only allowed to special facilities officially approved. Attention has to be paid on special directions. In particular disposal of toilet waste is under special observance of the Governmental Institute for Hygienic.

Scope of Services

Toilet waste filling station:

- Toilet car park
- Water supply connection
- Storage tank for disinfectant (free of formaldehyde)
- Connection pipes with appropriate fittings
- Place for withdrawal of disinfectant including hose and hose reel
- Filling pump for storage tank filling

Toilet waste disposal station:

- Toilet car park
- Emptying point for toilet waste with inlet pipe into drainage system
- Toilet waste tank cleaning (Cleaning place equipment)
- Waste water system

The whole system is operated and managed by the airport.

Fresh Water

The fresh water system consists of fresh water station including staff and is a central facility for the provision of Ground Handling Services, which can not be splitted because of functional reasons and which cannot be provided multiple because of space, environmental and cost reasons.

Description of Services

Provision of a Fresh Water Station

It is provided with equipment for filling of the fresh water car resp. chlorination of water. The water has to be processed and has to be under current inspection according to official directions. Therefore a separate station for taking out including appropriate equipment is necessary. The station serves simultaneously as a heated parking area for the fresh water car to prevent the water in the water tanks of freezing in winter.

Scope of Service:

Provision of:

- Fresh water car park
- Dosing console
- Water supply connection
- Connecting pipes with appropriate fittings
- water meter including fittings
- taking out place with hose and measuring container
- Drinking water emptying point with sewage connection
- Console for protective overalls and storage tank

Provision of maintenance, electric energy, heating and water as well as connection to the public sewage system.

Consumption of Energy:

- Electricity (e.g. lighting etc.)
- Heating
- Water (Connection to the public water system)

The whole system is operated and managed by the airport.

Waste disposal center

The central waste disposal center is a central facility for the provision of Ground Handling Services, which cannot be splitted because of functional reasons and which cannot be provided multiple because of space, environmental and cost reasons.

Description of Services

Provision of Central waste collection station, which shelters the whole waste of the aircrafts (excluding catering). The waste has to be transported to the waste disposal center by the handling agent and sorted into the respective container. The airport arranges the removal of the container.

Scope of Service

Provision of

- waste disposal area
- waste container (several containers for different waste)
- System according to the Austrian Waste Management Act and agreements with the authorized waste companies
- Supervision of the observance of the Waste Management Act.

The whole system is operated and managed by the airport.

BAGGAGE SORTING SYSTEM INCLUDING CENTRAL BAGGAGE AREA, CONVEYER BELTS AND SCALESDescription of Services

The Baggage Sorting System is "Central Infrastructure".

Sorting Equipment for departing Baggage (departure):

- Sorting area,
- Collecting and sorting conveyor belts,
- Bulky freight conveyor belt,
- Baggage scales,
- Baggage transport for departing baggage from check-in area to the edge of the baggage area
- Maintenance and servicing

Baggage Delivery Equipment (Arrivals):

- Manipulation surface for incoming baggage
- Baggage delivery belts
- Proportional area of the arriving area
- Personnel necessary for the operation of the equipment
- Maintenance and servicing

The whole baggage conveying system is operated and managed by the airport.

Baggage sorting for transit-passengers is also provided by the airport.

PROPORTIONAL AREAS OF THE PASSENGER TERMINAL

Proportional areas of the Passenger terminal are "Central Infrastructure".

- Airside bus driving up area,
- Operations office
- Check-In-Counter (posting and line up area)
- Maintenance of this areas

The whole proportional areas are operated and managed by the airport.

STORAGE AND FILLING FACILITIES FOR AIRCRAFT DE-ICING FLUIDDescription of Services

The coordination of de-icing, the provision of appropriate de-icing equipment and the eco-friendly disposal of the de-icing fluid is managed centrally by the airport operator.

Scope of Service

Provision of:

- Storage and filling facilities (the facility consists of a heated storage container for aircraft de-icing fluid)
- Heating equipment for water
- pumps and filling facilities for de-icing cars

ENVIRONMENTAL CONTROLDescription of Services

The Airport authority has installed a Waste disposal concept. The spot check of the aircrafts with regard to the appropriate sifting of waste is an integral part of this concept and is therefore a task of the "Central Infrastructure".

CHECK-IN FACILITIES

Check-in facilities are "Central Infrastructure facilities" at Linz Airport because of the extreme seasonal peak traffic.

This facilities are an absolute bottle-neck, which therefore can be managed by the airport only.

Description of Services

Provision of Check-in facilities including the necessary weighing and conveying equipment as well as the provision of the necessary areas for the traffic handling of passengers.

Scope of Service

Provision of:

- Check-in counter
- Transfer and delay counter

OTHER INFRASTRUCTURE COSTSDescription of Services

Provision of Central Infrastructure Services for planning, coordination and management of the airport system in the area of air traffic.

Scope of Service

- Information system including interfaces
- Storage of flight plans
- Proportional network costs
- Planning and simulating systems

All Infrastructure Facilities include appropriate maintenance and running costs, proportional fixed costs because of the operational duty of the airport, proportional managing costs as well as costing of depreciation and interests.